

Revised September 1, 2021

## **COVID-19 SAFETY MEASURES / Performances and events**

### **Ottawa Dance Directive (ODD) / SERIES DANCE 10**

*All of us at ODD are thrilled to welcome you back to the ODD BOX!*

*We at Ottawa Dance Directive recognize that due to the COVID-19 pandemic, special considerations must be made to reduce the risk of transmission of airborne illness. The health and welfare of our patrons, artists, staff, and volunteers is our top priority.*

*Following the procedures outlined below is no guarantee of an illness-free event, but we aim to minimize the risk of infection as much as possible.*

*Ottawa Dance Directive will carefully follow current recommendations and orders made by Ottawa Public Health Guidelines, the Province of Ontario, and the Federal Government related to gatherings and events, and adjustments to the procedures below will be made as needed. These guidelines are in accordance with the updated protocols issued on September 1<sup>st</sup>, 2021 by the Ontario Government's reopening plan and by the City of Ottawa.*

The basics of keeping each other safe remain the same:

- Stay home if you are feeling ill.
- Respect the two-metre personal space and social distancing rule.
- Wear a mask when entering Arts Court/ODD spaces and moving around common areas.
- Frequently wash your hands or use hand-sanitizing stations.

### **THE PATRON EXPERIENCE**

- **Patrons will be asked for proof of their vaccination status with identification. Download vaccine certificate here: <https://covid-19.ontario.ca/covid-19-vaccine-booking-support#vaccination-receipts>**
- All ticket sales are to be made online; no cash sales at the door in person.
- ODD has updated their website with our most current protocols and procedures for all to view.
- Upon the time of their ticket purchase all our patrons will be given information by email about the safety protocols that ODD has implemented to make the experience a safe one.
- Information submitted during the ticket purchasing experience will be kept as a record of attendance for purposes of contact tracing. If you are not the person attending the performance, you will be asked to let the box office staff know the name(s) and phone number(s) of the person attending the performance.
- If at any time prior to the performance a ticket needs to be changed or refunded due to illness, please contact ODD at [info@odd-cdc.org](mailto:info@odd-cdc.org).

### **ARRIVAL AT THE THEATRE (2 Daly Avenue entrance)**

- Everyone must wear mask that covers their nose, mouth, and chin while in Arts Court.
- Hand sanitizer will be available for all staff and audience members; single-use masks will also be available to patrons to wear.
- Patrons may be screened by Box Office staff for symptoms of COVID-19. This can include asking to have your temperature taken by a contactless thermometer.
- Patrons will be seated by Front of House staff once they have checked in with box office.
- Patrons are asked to stay in their seats for the duration of the performance. Re-admittance is not permitted.
- ODD reserves the right to deny any person admittance to a performance if they are found to be symptomatic.

### **IN THE LOBBY AND BAR SERVICES**

- There is currently no bar service in the venue.
- In order to maintain social distancing, the lobby is marked on the floor to indicate a distances of two metres. ODD asks that persons do not congregate within the lobby
- Staff will be present in to support the audience if they have questions and to assist patrons in finding their seats.
- All audience members will be expected to practice physical distancing of two metres while in the common areas of ODD.
- ODD staff will be present in the front of house to encourage audience members to find their seats in the theatre in a staggered manner and socially distanced.
- All common touch surfaces in the lobby and theatre will be sanitized between all performances.

### **WASHROOMS**

- Washrooms will be disinfected regularly.

### **IN THE PERFORMANCE SPACE**

- Seating has been limited to allow for each occupant to maintain social distancing.
- Programming may not have an intermission.
- When entering and exiting the studio, traffic flow will be managed by ODD staff.
- In the event of an emergency, all doors will be opened and all patrons will be asked to calmly move to a safe area.
- Between performances, all hard surfaces in the theatre (including seat backs) will be disinfected. A minimum of one hour without patrons in the venue will be scheduled between activities in the studio.
- To allow for maximum ventilation and airflow, the HVAC system in the theatre will be running through the performance at full capacity regardless of audience size.